

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board
January 9, 2023**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Caldwell called the meeting to order at 4:31 p.m.
2. **ROLL CALL:** LCER Board members Pat Caldwell, Yolanda Carlos, Donna Kauffman, Omari Onyango, Sharon Page, David Rib, Jessica Rodriguez and Marisol Sanchez were in attendance. LCER Board member Pat Schlosser was absent.
3. **PUBLIC COMMENTS:** A comment from NSLA parent Vianey Gonzalez was read regarding the mandarin program.
4. **SPECIAL PRESENTATIONS:** None
5. **CONSENT AGENDA:**
 - .01 Approve Minutes of the December 12, 2022 Regular LCER Board Meeting
 - .02 Approve AAE Space Force JROTC field trip to the USS Iowa in San Pedro September 15-16, 2023
 - .03 Approve LCER Ambassadors Field Trip to Washington D.C. March 27-31, 2023

On a motion by Sharon Page, seconded by Yolanda Carlos, vote 8-0, the LCER Board of Directors approved the Consent Agenda by roll call vote. David Rib would like to know the cost of the field trips and how much is fundraised and how much is school funded. Lisa reported that the LCER Ambassadors field trip is planned to be fully paid for by fundraising. She believes some of the Space Force field trip is paid for by fundraising as well.

6. **ACTION ITEMS:**
 - .01 Approve AAE and NSLA School Accountability Report Cards Which Will be Updated Once Data is Released From the California Department of Education Prior to the February 1, 2023 Statutory Deadline – Heather Juarez reported that the report card is for 2021-22. Once the CDE releases their data, she will update the report and send a copy to the Board. Lisa reported that this is the second year the State has not released the data in a timely manner. We instituted the January meeting specifically to review and approve the SARC. Next year we will schedule the January meeting later in the month so we have the data prior to approval. Heather reviewed some of the updates she is expecting. Lisa reported that suspensions, expulsions and absenteeisms are up. On a motion by Donna Kauffman, seconded by Jessica Rodriguez, vote 8-0, the LCER Board of Directors approved the AAE and NSLA School Accountability Report Cards by roll call vote.
 - .02 Approve Revision of BP 1312.3 - Uniform Complaint Policy – Stacy Newman reported that the section in the policy that was questioned at the last meeting was revised and has been brought back for approval. On a motion by David Rib, seconded by Marisol Sanchez, vote 8-0, the LCER Board of Directors approved revision of BP 1312.3 – Uniform Complaint Policy by roll call vote.
 - .03 Approve Multi-year Audit Engagement Agreement with Nigro & Nigro PC: FY 22/23, 23/24, 24/25 – David Gruber reported that this is a 3-year commitment to complete the organizational audit and tax returns. They will present the audit next month. David Rib asked if the agreement was in line with other firms. Yes, David believes it is industry standard. On a motion by Omari Onyango, seconded by Yolanda Carlos, vote 8-0, the LCER Board of Directors approved the Nigro & Nigro agreement by roll call vote.
7. **DISCUSSION ITEMS:**
 - .01 Review of Final Audit – David Gruber reported that we have a hard copy to review as well if requested. He is pleased with the audit and our financial position is strong. David reviewed differences in instructional minutes, reviewed any findings and discussed highlights. There is no guarantee any penalties will be imposed. Nigro & Nigro will be available to answer any questions next month.

- .02 NSLA Gym Construction Update – David Gruber reported that weather has created some delays but we are making the most of the down time in planning. Walls are up and progress is still being made. The students are getting excited. The completion date is late Apr/early May.
- .03 Lewis Center Foundation Board Update – Lisa Lamb reported that the Foundation Board hasn't met since December but has new energy with new members, which we still need. The upcoming meetings will focus on planning the next gala.

8. INFORMATION INCLUDED IN PACKET: *(Board members may ask questions on items for clarification.)*

- .01 LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
- .05 LCER Board Attendance Log

9. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification – Lisa asked if there was any objection to moving the January Board meeting to a later date next year. There was no opposition.
- .02 Make a brief announcement or a brief report on his or her own activities – Lisa reported that shade structures went in at AAE during break in the elementary courtyard and dismissal areas. The NSLA playground should be installed over spring break. Lisa has been working with Ted Alejandre and his staff on a Taiwanese delegation on economic development. Both schools will be engaging with a sister school in Taiwan to have cultural engagement with 5th grade classes. This partnership may aid us in our search for a replacement Mandarin teacher at NSLA. This Wednesday PBS is filming AAE's Space Force for a special program. Founder Rick Piercy has been diagnosed with a serious illness. We are in full support and he is on our heart.
- .03 Future agenda items

10. ADJOURNMENT: Chairman Caldwell adjourned the meeting at 5:26 p.m.